



ALFRED BOX OF BOOKS

BOARD MEETING Monday, March 9, 2020 4:00 PM

Present: Allison Snyder, President; Lana Meissner, Vice-President; Megan Parry, Secretary; Deb Stephens, Martha Lash, Maria Rhone.
Absent: Lesley Brill, Treasurer; Pat Crandall, Kelly Williams.

Melanie Miller, Library Director, out with flu, was also absent.

Allison Snyder called the meeting to order at 4:02

1. Approval of February 10th minutes: Deb Stephens moved to approve the minutes, Lana Meissner seconded. Minutes were approved.

2. Treasurer's Report: February 2020:

Lesley Brill via email: "I found nothing to worry about; we still have a considerable amount in our main bank account, c. \$100,000. The Friends Account statement will come in next month. I have emailed Brian Hildreth with questions about investing some of our reserves in approved bonds, but I have not had a reply yet. The "Profit and Loss" part of Lori's report remains semi-opaque to me--I don't think that much matters--and I have asked Lori to reformat it in some way clearer and more appropriate to a non-profit like the BoB. Respectfully submitted, Lesley Brill, Treasurer." Lana moved to approve, Martha Lash seconded, the Treasurer's report was approved.

An additional note from Allison: the BoB is actually asking 100,939\$ from the school district instead of the amount formerly reported.

3. Director's Report, February 2020:

The board had not yet received the Director's Report, so Allison read highlights from her copy (items 1-6 below.)

(1) Training finished for census but amount of funds county will supply is unknown. Ads pertaining to census are appearing on Facebook.

- (2) The BoB cancelled the McNaughton Lease, and will not renew in august.
- (3) Annual Report submitted; Hotdog Day application submitted.
- (4) Melanie amended a programming policy - if no one shows up within 15 minutes of a program's scheduled start time, the staff can clean up.
- (5) Activities planned for Montessori kids during break.
- (6) Director's Goals: census, summer reading plans.

4. Old Business:

New meeting venue: Allison will ask Lori if our budget can accommodate a \$300 donation (per year) to the SDB Parish House for use of the sitting room.

Community Meeting: the Board set the date April 21, at 7pm, for this meeting to discuss future plans for the BoB. The Board decided not to serve food or beverages, and will not supply special notebooks. There will be paper and pencils. Letters of invitations should go out 3 weeks in advance.

5. New Business:

Melanie submitted the Annual Report, dated 10 February 2020. Lana moved to approve, Martha seconded. The report was approved.

Allison will email our Letter to the Community to Board members. It will include a message soliciting contributions.

6. Other:

April 18th is this year's Day of Service. Deb has sent the Bob's request in and hadn't heard back yet. She will meet the crew and coordinate their activities.

7. Next meeting (Wednesday, April 8th, 4pm, 2020)

8. Adjournment 4:33.

Respectfully submitted,
Megan Parry, Secretary