



## **ALFRED BOX OF BOOKS**

### **BOARD MEETING Monday, April 6, 2020 9:30AM**

Meeting held via ZOOM teleconference, due to Coronavirus restrictions.

Present: Allison Snyder, President; Lana Meissner, Vice-President; Lesley Brill, Treasurer; Megan Parry, Secretary; Pat Crandall, Martha Lash, Maria Rhone, Kelly Williams.

Also Present: Melanie Miller, Library Director

Absent: Deb Stephens

Allison Snyder called the meeting to order at 9:35am

1. March 9 minutes were approved. Lana Meissner moved approval, Martha Lash seconded.
2. Treasurer's Report: tabled.
3. Director's Report from March 2020. Melanie Miller will set up a Library YouTube account for patrons who don't do Facebook. She can now reset pin numbers from home. Rima works at the library every day, checking phone messages, and keeping things in order. Melanie will be adding info to the Library website: some crafting videos, story time, YouTube links.
4. Old Business:
  - Community Meeting: Postponed until further notice.
  - Hot Dog Day: Cancelled
5. New Business:
  - The Illness and Pandemic Prevention and Preparedness Policy: STLS added a few suggestions to the version Melanie had sent to the Board, including "special language" for quarantine leave. The Library will not do curbside service, but following a question from Pat Crandall, it was agreed

that the Library will do it when the situation is appropriate. STLS has extended due dates to May 1. Maria Rhone expressed concern about Melanie and Rima, were they to become sick. They will have family medical leave, in that case. Les Brill moved approval of the Policy as amended. Lana seconded.

- Unemployment Insurance - should the Library take out unemployment insurance? Bookkeeper Lori has recommended this in the past; Allison will ask her what it would cost, and present the idea at the May meeting. Martha asked if Melanie and Rima are being paid currently; the answer is "yes."

6. Other: none.

7. Next meeting (May 4<sup>th</sup> either 9:30am (Zoom) or 4:00pm (Parish House))

8. Adjournment 9:51

Respectfully submitted, Megan Parry, secretary