



ALFRED BOX OF BOOKS

AGENDA BOARD MEETING Zoom Meeting Tuesday, October 13, 2020 4:00 PM

1. Approval of minutes: September 15, 2020
2. Treasurer's Report: August and September 2020
3. Director's Report: September 2020
4. New Business:
 - Tax Cap Vote
5. Other
6. Next meeting (Monday, November 9th @ 4:00pm)
7. Adjournment



September Director's Report

Meetings Attended:

9/8- Allegany County Library Association

9/16- DAC Diversity Subcommittee

9/30- Director's Advisory Committee

Activities/ FYI:

- Awarded the Community Connect Grant from ALA/Capital One
 - 5 Verizon mobile hotspots with 2 year contracts
 - \$2,000 for programs
- Awarded COSAC Grant for race conversation project \$300
 - Finding community partners to lend their voices
- Library-School partnership through Sora/Overdrive; students can add their public library in the Sora app and be shown age appropriate material available through the public library system; can borrow digital items with their school Sora credentials (we then get circ stats)
- Major website redesign started for web accessibility
- Cultural Competence for Librarians and Strategic Planning class finished.

Programming Report

- September Take & Makes: 19
- Susan B. Anthony:
- Virtual Storytime: Reach (204); Engagement (17) Likes (5) Share (1)
(Reach: how many people saw your post or content. Engagement is how many people liked, commented or shared your content. In this case it's different than the number of "likes" and "shares" because this was during a Live event.)
- Pet Puppets video: Reach (67) Engagement (0)
- Apple Craft video: Reach (62) Engagement (3) Like (1)

Technology Report

Statistics-

	2020	2019
Circulation	518	1037
Holds Received	142	308
Holds Filled	296	271
Users Added	3	1
Items Added	112	102
eBooks	103	72
Audiobooks	101	112
ILL	n/a	1
Freegal Downloads	n/a	12
Freegal Streamed	n/a	46
RB Digital	5	4

Goals for October

- Budget Planning
- Strategic planning drafts
- Website updates
- Race conversation lesson plans reviewed.

Respectfully Submitted,
Melanie A. Miller



ALFRED BOX OF BOOKS LIBRARY
BOARD MEETING
Minutes for Tuesday, October 13th 2020, 4:00 PM
Meeting held via ZOOM teleconference

Present: Allison Snyder, president; Lana Meissner, vice president; Lesley Brill, treasurer; Megan Parry, secretary; Pat Crandall, Martha Lash, Maria Rhone, Deb Stephens, Kelly Williams.
Also Present: Melanie Miller, Library Director; Rima O'Connor, Technology Coordinator.

Meeting called to order: 4:03pm

1. **Approval of August 11, 2020 Minutes.** Lesley Brill moved approval and Lana Meissner seconded. Minutes were approved.
2. **Treasurer's Report, August and September, 2020:** The trustees voiced approval of Treasurer Lesley Brill's newly modified financial spreadsheet. The Bob is in very good shape, he reports; this year's tax money should arrive this month or next. Lana moved to approve the Treasurer's Report, and Deb Stephens seconded the motion.
3. **Director's Report September, 2020:**
Melanie Miller won a Community Connect Grant from A/A Capital One for the Box of Books. This will provide five Verizon Mobile Hotspots for patrons to check out and use at home. The Hotspots will be advertised far and wide, through flyers, website, and print media. The grant also provides \$2000 for four financial literacy programs.

A second grant, the COSAC Grant for Race Conversation, provides \$300 to fund a project in which community members come together for discussion of this topic.

Melanie will soon apply for a Libraries Transforming Communities Project, to focus on Covid19 and its impact on the community.

She has begun redesigning of the Bob website to make it more accessible, especially for people with visual impairment.

4. **New Business: The Tax Cap vote.** Allison presented the following to override the Tax Cap (it does not compel an override, but keeps the option open.)

Whereas, the adoptions of the 2020 budget for the Alfred Box of Books requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-C adopted in 2011; and

Whereas, General Municipal Law Section 3-C expressly permits the library board to override the tax levy limit by a resolution vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Alfred Box of Books Library voted and approved unanimously to exceed the tax levy for 2021 on this day, October 13, 2020.

Allison moved to override the Tax Cap, Les seconded. Motion approved unanimously.

5. **Other:** Melanie, Les, and Allison will meet with Bookkeeper Lori on October 20th.

Next meeting: Monday, November 9th @ 4:00pm (on Zoom)

Adjournment – 4:34pm

Respectfully submitted,
Megan Brill, Secretary