

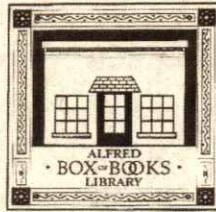


## **ALFRED BOX OF BOOKS**

### **AGENDA BOARD MEETING Monday, November 8 2021 4:00 PM**

1. Approval of minutes: October 12<sup>th</sup>, 2021
2. Treasurer's Report: October 2021
3. Director's Report: October 2021
4. Old Business:
  - Sexual Harassment Training – video on your own time/questions next meeting.
5. New Business:
  - Strategic Plan
6. Other
7. Next meeting (Monday, December 13<sup>th</sup> @ 4:00pm)
8. Adjournment





## **ALFRED BOX OF BOOKS**

### **Board Meeting Minutes Parish House Monday, November 8, 2021**

**Present:** Allison Snyder, President; Lesley Brill, Treasurer; Megan Parry; Sam Frechette; Amy Powers; Debbie Stephens; Maria Rhone, Secretary

**Also Present:** Melanie Miller, Library Director

President Allison Snyder called the meeting to order at 4:05 pm.

1. **Approval of minutes: October 12<sup>th</sup>, 2021:** Les moved the approval of the October minutes, Deb seconded. The minutes were approved.

2. **Treasurer's Report: October 2021:** Les reported normal expenditures for the month. We have not received the bulk of the tax assignment yet. Les will be meeting with Allison again before the end of the year to review numbers and make sure the budget is in order before the end of the year. Allison moved to approve the October report, Maria seconded. The report was approved.

2. **Director's Report: October 2021:**

- Melanie reported finishing a lot of projects in October, including the strategic plan.
- The Communities for Immunity Grant is coming along. Filming is done and speakers are being rounded up. Dr. Kassas is anticipated to be speaking in person.
- Melanie's presentations went well.
- The Kiss the Ground Documentary project is being planned. She is collecting speakers for a panel discussion.
- Melanie attended NYLA and everything went exceedingly well despite technology issues. It was an excellent experience.
- Melanie is optimistic about applying for a new American Rescue Plan Humanities Grant.



**4. Old Business:**

- Sexual Harassment Training – Allison will email the training videos soon and board members/employees are expected to watch videos on their own time. There will be questions about the videos during the next meeting.

**5. New Business:**

- Strategic Plan: This includes information about collections (including diverse groups), making sure all community members feel welcomed in the library space, reflections on community needs, quality service, outreach and collaboration, information sharing, DEI (diversity, equity, and inclusion), and data from the survey results. Allison made a motion to approve the new strategic plan and Deb seconded. Everyone was in favor of the five year strategic plan.

6. The next meeting is on Monday, December 13<sup>th</sup> @ 4:00pm, via Zoom.

The meeting was adjourned by Allison at 4:32 pm.

Respectfully submitted,

Maria Rhone, Secretary