



ALFRED BOX OF BOOKS

AGENDA BOARD MEETING Tuesday, May 13th, 2025 4:00 PM (Parish House)

- Public Comment
- Approval of Minutes: April 8th, 2025
- Treasurer's Report: April 2025
- Director's Report: April 2025
- New Business:
 - Facilities Study
 - Library Budget Vote – June 30th, Alfred-Almond Auditorium
 - Combined Meeting with the Almond board
- Next meeting (Tuesday, June 10th, 2025 at 4 pm – Parish House)
- Adjournment

Library Director's Report

April 2025

Meetings Attended:

- 4/1- Summer Learning Open House Presentation Prep
- 4/7- Met with Kim Hannigan (Alfred Farmer's Market)
- 4/8- Information Literacy Committee Meeting
- 4/15- Summer Learning Open House (STLS)
- 4/17- Spring CE Prep meeting
- 4/21- Digital Library Advisory Group Meeting
- 4/22- Information Literacy Committee Meeting
- 4/24- Foundation for Southern Tier Libraries Grant Award Ceremony

Activities/FYI:

- Melanie presented at the Summer Learning Open House with members of the DEI Committee on program kits we've created for member libraries to use.
- Melanie served on a panel discussion at a Bergren Forum with other local library directors (Denise Chilson (Hornell), Tina Dalton (Cuba), Bec Cronk (Almond), and Brian Hildreth (STLS)). <https://youtu.be/PzpZxiHjb5I?si=GWg3e53XqojYbFW4>
- Melanie will present at the Spring CE (May 9) on Service Based Budgets with other Library Directors (Tina Dalton (Cuba), Kelly Povero (Watkins Glen), Raeanne Smith (Genesee/Scio).
- Melanie has agreed to chair the Information Literacy Committee, a subcommittee of the Directors Advisory Council. This committee will have several missions. Currently we are working on creating policy on artificial intelligence (AI), and helping member libraries prepare, implement, and navigate AI.
- Some great collaborations with Alfred State- Drama Club brought Alice in Wonderland characters to the BoB for a meet and greet, we had a very successful event at the rock wall, and Nick Cousino and Ron Foster from Hinkle Library helped with the Community Read.
- Annual Report Mailing sent to Alfred State for printing. All items were delivered to the post office on 4/28.
- Summer Reading Planning- Melanie is working on Wednesday storytime plans (with AMS Toddlers/ Preschool) and Thursday Crafternoons (AMS Schoolage). Caleb is working on coordinating some events with Ben Evans at the Alfred Ceramic Arts Museum. All materials and supplies have been purchased (with the exceptions of

prizes). Kick off will be on July 7. (If any board member is available 4-6pm that day to help out, let me know!)

- Summer Staffing: Becca W. might have an internship this summer, meaning she would have a limited schedule. Reached out to Jasmine Sims (Hornell) who can work evenings during the week and Sundays. Rona Powers will also work Wednesdays and Thursdays until 3pm to assist with summer programming. Melanie will take Fridays off.
- Melanie coordinated the creation of an Allegany County libraries brochure. This is part of a COSAC grant the Allegany County Libraries received for outreach events. Libraries agreed to serve at 6 outreach events this year.
- The Library received \$760 from the Foundation for Southern Tier Libraries to re-launch our 1,000 Books Before Kindergarten early literacy program. We have an event scheduled for May 22 for sign-ups.
- Quote for printer received from STLS: \$469. Waiting for order and installation.

Programming:

- True Crime Book Club: 6A
- Poetry Workshop- 3A
- Alice in Wonderland Meet and Greet: 7C; 3A
- Poetry Reading: 2A
- Rock Wall Climbing: 6A; 9C; 2T
- Angora Rabbits- 35
- Community Read- 10A
- Hot Dog Day- Henna (75); Face Painting (110).
- Storytime (4 sessions): 13C; 8A
- D&D: (2 sessions): 6A
- Mahjongg: (4 sessions): 14A

	2025	2024
Circulation	937	893
Holds Received	219	181
Holds Filled	296	255
Users Added	6	4
Items Added	125	134
EBook Check Outs	102	79
Audiobook Check outs	170	99
Digital Magazines	145	

ILL	3	
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+ 9 checkouts OWWL; +11 checkouts FLLS

Digital Services	Use
Kanopy	3
Mango Languages	0
Job Now	0



ALFRED BOX OF BOOKS BOARD MEETING

Tuesday, May 13, 2025

4pm - Parish House

Present: Allison Snyder, President; Sam Frechette, Treasurer; Megan Parry, Secretary; Pat Crandall, Isaac Matson, Mechele Romanchock.

Absent: Deb Stephens, Vice-President; Amy Powers, Carlyn Yanda.

Also present: Melanie Miller, Library Director; guests Ethan Smith and Jeff Robbins.

Facilities Study: Ethan Smith and Jeff Robbins of Hunt Architects presented their recently completed facilities study of 61 South Main Street. The conversion of the R-2 residential property to A-3 for a public library calls for extensive renovation. Two especially expensive requirements are fire-protection for all walls, ceilings, and floors, with a sprinkler system for the third floor, and addressing structural loading issues. The cost of the work, always vulnerable to unforeseen changes in code requirements, supplies, and labor, could easily add up to more than \$3,000,000. A lengthy discussion followed this dismaying news; the architects mentioned alternatives such as constructing a new building - the cost would be about the same and would not entail gutting an historic property. Library Director Melanie Miller will share the report with Alan Griffin.

Approval of April Minutes: Allison Snyder moved to approve, Isaac Matson seconded, and the Minutes were approved.

Treasurer's Report for April 2025: Treasurer Sam Frechette reported a balance of \$132,196, higher than last month's because the Library received its second tax payment. Expenses were normal. Sam had a few questions about expenditures he didn't recognize, which Melanie accounted for. Pat Crandall moved approval, Megan Parry seconded, and the Treasurer's report was approved.

Director's Report, April, 2025:

1. Melanie's month was full of meetings and presentations, as usual. Among many activities, she presented program kits to members of the DEI Committee at the Summer Learning Open House and participated in the Spring CE on Service Based Budgets with other Library Directors.

New Business:

1. **Facilities Study.** Moved to the front of the meeting to accommodate the visiting architects. See above.
2. **Library Budget Vote.** This will take place on June 30th at the AACC auditorium from 10am to 7pm. Volunteers are needed starting at 9:30 until 7:30 or later. A civilian (non-Board person) will be recruited to help in the vote counting. Melanie will solicit voters with posters, flyers, an ad to run in the Alfred Sun, etc. Prior to voting day, a public hearing on the vote will be held at 6:30pm on June 13th at the Almond Library.

3. **Combined Meeting with Almond Library Board** on May 29th. Melanie and Allison will attend, any board member may attend.

Adjournment:

Allison adjourned the meeting at 5:30pm.

Next meeting: Tuesday, June 10th, 2025 at 4 pm -- Parish House

Respectfully submitted, Megan Parry, Secretary