

ALFRED BOX OF BOOKS

AGENDA BOARD MEETING

Tuesday, February 10th, 2026

4:00 ~~6:00~~ PM (Parish House)

- Public Comment
- Approval of Minutes: January 22nd 2026
- Treasurer's Report: January 2025
- Director's Report: December 2025 and January 2026
- New Business:
 - Interlibrary Loan Policy
- Next meeting (Tuesday, March 10th, 2026 at 4 pm – Parish House)
- Adjournment

Library Director's Report December 2025

Meetings Attended

- 12/5- STLS Gather and Grow Conference
- 12/9- Allegany County Library Association Meeting
- 12/10- Multilingual Storytime Meeting with Eba Klindt and Elizabeth Rosales
- 12/10- Meeting with Tammy Raub at Alfred University
- 12/16- Meeting with Linda Franke, Executive Director Shake on the Lake

Activities/ FYI

- Ralph Wilson Arts and Culture Initiative Year 2 funding awarded: \$13,500.
- Arts Council for Wyoming County Grants: One application to host Shake on the Lake performance in August 2026 and one application for adult craft programs for summer reading with artist Jennifer Thomas.
- Multilingual Storytimes scheduled for January 28 (Spanish), February 25 (Serbian), March 25 (Italian), and April 29 (Chinese). Working with Eba and Elizabeth (Hornell Library) have a grant from ALA to expand their program. They will provide copies of the books to all families. Melanie will coordinate the implementation of the project in Alfred. Melanie will also hold a training in Alfred for multilingual volunteers on storytime tips and tricks.
- Provided James Sheleman (Laredo) a \$100 Aldi gift card for shoveling and handyman work he's done for the library.
- Meeting with Tammy Raub- Allison and Melanie provided copies of all documents from Hunt EAS. Melanie will meet with Community Bank in early 2026 to see if/how a lease would allow us to apply for a loan if we need.
 - Melanie did learn of a grant from the Bolger Foundation for capital improvements up to \$250,000. Melanie reached out to the funder and because we do not own the building or property, we are unable to apply for this grant.
- CoLibri- Received a quote and placed order for CoLibri book covering machine.
- STLS has asked Melanie to participate in the summer reading conference. Melanie will lead a short training on STEM activities in the library fitting with the theme.
- Tax Cap Compliance form submitted.
- Updated long-range plan for 2025.
- Completed Director goals for 2026

- Hot water heater leaking. Contacted AU Physical Plant. The responded promptly and will order a new heater.
- Kanopy- Kanopy promotional materials provided a 12 Days of Kanopy social media campaign. However, the titles they provided, STLS libraries didn't have access to. Melanie worked on creating social media campaign with videos we have access to and shared with STLS member libraries.

Program Statistics

- True Crime Book Club: 5A
- Wreath Fundraiser
- Jane Austen Book Club: 3A
- Dungeons and Dragons: 2 sessions: 8A
- Storytime: 2 sessions: 6A 12C

Statistics

	2025	2024
Circulation	621	806
Holds Received	97	151
Holds Filled	284	347
Users Added	3	6
Items Added	19	65
EBook Check Outs	120	110
Audiobook Check outs	167	107
Digital Magazines	139	129
ILL		0

Kanopy: 28

Mango Languages: 2

OWWL Checkouts: +13; FLLS Checkouts: +7

Library Director's Report

January 2026

Meetings Attended:

- January 14- Meeting with Haleigh M. (STLS) re: Summer Learning Workshop
- January 22- Meeting with Bec Cronk (Almond)
- January 22- Joint meeting with Almond 20th Century Club Library
- January 28- Directors Advisory Council Meeting
- January 28- Phone meeting with Brian Hildreth (STLS)

Activities:

- Monthly reading challenge throughout 2026; prizes awarded monthly; webpage to share recommendations
- Arts Council of Wyoming County grants submitted (\$4,000 Shake on the Lake & \$800 for Summer Art)
- Coordinated multi-lingual storytime with Elizabeth Rosales and Eba Klindt- January 28 (Spanish), February 25 (Serbian) , March 25 (Italian), April 29 (Mandarin)
- Chosen to present at the state-wide collaborative summer learning workshop on STEM in summer.
- February Break activities sent to Alfred Almond Central School for distribution
- Annual Report Data is available; annual report portal not available yet
- Space making- Ran out of space in the juvenile fiction section. Weeded all audiobook CDs; Weeding juvenile fiction
- Working on strategic planning- survey draft finished
- Working with Cyan Corwine from Alfred State for community potluck
- Advocacy season- Governor's Executive Budget has a 1.5% cut to Library Services Aid and a 22% cut to construction aid. However, it does add \$12 million to the state library to offset any federal cuts.
- New interlibrary loan system with South Central Regional Library Council is up and running. Melanie is working on new forms for patrons and a digital form as well.

Program Statistics:

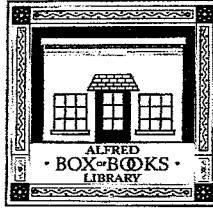
- True Crime Book Club: 7A
- Dungeons and Dragons: 2 sessions (10a)
- Storytime: 3 sessions (18 c; 9 a)
- Preparing for the future: 0
- Stained Glass ornament: 5A

- Winter Craft with SerenHippity: 0
- Rock wall climbing- Canceled due to weather

Statistics

	2026	2025
Circulation	660	773
Holds Received	130	182
Holds Filled	320	316
Users Added	4	6
Items Added	189	198
EBook Check Outs	122	
Audiobook Check outs	204	
Digital Magazines	160	
ILL		9
Kanopy	32	
Mango Languages	20	

+8 OWWL; +7 FLLS; +4 ebooks +1 Audiobooks +6 magazines (Alfred-Almond)



**ALFRED BOX OF BOOKS BOARD MEETING
Tuesday, February 10th, 2026
4:00 PM (Parish House)**

Present: Allison Snyder, President; Deb Stephens, Vice-President; Pat Crandall, Issac Matson, and Carlyn Yanda.

Absent: Megan Perry, Mechelle Romanchuk, Amy Powers, and Sam Frechette

Public Comment - none.

Approval of Minutes: January 22nd, 2026. Deb Stephens moved to approve, Carlyn Yanda seconded, and the Minutes were approved.

Treasurer's Report: January 2026 tabled until March.

Director's Report: December 2025. Melanie and Allison met with Tammy Raub, CFO at Alfred University, to share Hunt's report. AU is not interested in selling, unless the library can prove that not owning the building would negatively impact the financial feasibility of the project. Melanie found a \$250,000 grant (The Bolger Foundation) that helps fund capital campaigns and improvements, but we were ineligible due to not owning our building. Melanie plans on speaking with the bank next to ask about the impact leasing would have on loans.

January 2026.

- **Melanie applied for 2 grants, \$4,000 Shake on the Lake and \$800 for Summer Art.**
- **Melanie reviewed the impact the Governor's Executive Budget would have on libraries if approved: 1.5% cut to Library Service Aid and 22% cut to Construction Aid. The governor is proposing adding \$12 million to the state library to offset any federal cuts.**
- **New interlibrary loan system with the South Central Regional Library Council is ready. The Box of Books has been without services for 9 months. Alfred will be responsible for the mailing portion of this service with a slight cost increase.**

New Business: Interlibrary loan tabled

Other: Alfred Box of Books Library: 2026 Community Survey. The Box of Books' long-range plan expires at the end of 2026. Melanie updated a 2019 survey to use this year to determine the community's needs. Results will be used to create a new long-range plan. Once ready, it will be offered to the community physically or digitally. Carlyn suggested a spot be added to the chart on page three, inquiring what services the library provides that the community is unaware of. (This wording will not be used on the survey – fear not)

Next meeting: Tuesday, March 10th, 2026, at 4 PM - Parish House.

Adjournment: Allison adjourned the meeting at 4:37 PM.

Respectfully submitted, Allison Snyder (praying that the Secretary is back next meeting).